

<b>Title:</b>	Board of Management Meeting
	<b>MINUTES</b>
<b>Meeting Location:</b>	<b>TTV Board Room</b>
<b>Meeting Time:</b>	Thursday 6 July 2017 6:15pm – 9.50pm

## 1 INTRODUCTORY

### 1.1 Welcome and apologies

<b>Present:</b> Greg Bristowe (GB) Chrissy Jones (CJ) Robert Katsipis (RK) Sue West (SW)	Claire Montgomery (CM) Brett Sonnet (BS)
<b>Apologies:</b> Edi Kocjancic (EK) Jean Pierce (JP) Jack Cyngler (JC)	
<b>In Attendance:</b> Dennis Makaling (DM) – CEO/minute taker	

### 1.2 CONFIRMATION OF AGENDA

### 1.3 Declaration of real, potential or perceived conflicts

None.

## 2 MINUTES OF PREVIOUS BOARD MEETING ON 4 MAY, 2017

Moved by Brett and Claire

2.1 Reference was made to the March minutes regarding the appointment of Sue West as Chair and Brett Sonnet as Director. It appears these minutes did not accurately reflect the process that was undertaken at that meeting regarding the election of Sue West as Chair and Brett Sonnet as Director. At that meeting Brett Sonnet announced he intended running for a position on TTA's Board at their next AGM and that he would therefore be standing down as President of TTV immediately. Following discussion Sue West was nominated for the position of Chair of TTV and a silent vote was held. Sue West was duly elected by the Board as the TTV Chair. Following this Brett was nominated for the position of

Board member to fill the vacant position left by Sue West. A silent vote was taken and Brett Sonnet was duly elected by the TTV Board as a TTV Board member.

### **3 STATUS OF ACTIONS FROM PREVIOUS MEETING ON 1 JUNE, 2017**

<b>Serial</b>	<b>Minute Item</b>	<b>Action</b>	<b>Who</b>	<b>When</b>	<b>Status</b>
1	BoM 01/06/17	Talk to Claude-Lakeside about changing pennant night	JC	June, 2017	In progress

Serial 1- Jack was going to ask Claude but Jack was not in the meeting to confirm.

### **4 CEO OPERATIONS REPORT**

Dennis provided membership numbers up to date (3114 members). Dennis provided a financial report comparing the six month period of Jan-June 2016 & 2017. The main difference in net profit is grant received earlier from SRV in June 2016 compared to June 2017.

Dennis provided an interim P & L report for the Vic Country Championships with a profit of about \$1800. A tournament report was given from Greg for the Vic Metro Champs. Dennis was advised by HWATT via email that they have secured a leased venue in Sunshine to create a new club whilst continuing their pennant and squad sessions at MSAC for the next three years. Dennis informed the board that Agni Vaitheeswaran has volunteered to be part of any TTV committee. Dennis has advised that he'll be working on a sponsorship strategy to gain any potential sponsorship for 2018 National Vets.

### **5 RESOLUTIONS CIRCULATED**

After receiving an email from Mark Poplawski stating that his son William should be included in the Presidents team the Board agreed to lobby TTA on this matter. It was agreed that Brett would contact his fellow TTA board members and that Sue West would personally ring Pater Marriott. As a result of these actions it was approved by TTA that William would be included in the Presidents team.

Subsequently Brett advised he was in discussions with TTA regarding a variation to the rule 5.4.3 in relation to the permission of number of players allowed in the Presidents Team.

## **6 CORRESPONDENCE IN/OUT**

6.1 John Bowers – Received an email from John Bowers being concerned about TTV's enforcement of the unaffiliated club rule which would affect WMAC (Warrnambool Minor Associations Championship). John was concerned that the Championships were in breach of the unaffiliated club rule. After discussion by the Board it was agreed that as long as the Championships were being held at an affiliated club there would be no issue. However, all Board members agreed it would be preferable if all clubs playing in the championships were affiliated. As such it was agreed that a member of the Board or Dennis would try to attend the championships to talk to non-affiliated clubs about the benefits of affiliating with TTV. Sue to respond to John on this basis.

Action item – Sue to reply back to John with the agreed outcomes above.

6.2 Arlene Wagner – Arlene emailed TTV requesting to be permitted to play at the Vic Open Vets Championships as she has been playing at High Street Road unaffiliated club. She expressed that she has encouraged HSR to affiliate and believes that they intend to affiliate soon. The board agreed that Arlene's tournament entry could be accepted on the condition that HSR affiliate by 20<sup>th</sup> July, or if they don't affiliate, that Arlene ceases to participate in HSR's pennant competition to be considered for state team selection and future permission to play Victorian tournaments.

Action item – Dennis to advise Arlene of the board decision.

## **7 MSAC UPDATE (JACK AND SUE) INCLUDING NEW CONFIGURATION**

Sue gave an update on the latest negotiation process with MSAC including the proposed configuration that MSAC planned use (for to set up the table tennis hall). The current planned size of the courts is 9 x 5 metres (although Claire said that the measurements she took on the day of the inspection of the proposed changes was smaller). MSAC also propose that the grandstand seating for the hockey courts will form the barrier between hockey and table tennis and as such the seating stand will form the back of the table tennis court. After a long discussion about this matter, including potential OH&S issues this represents, it was decided that Sue and Jack should request a further meeting with MSAC to discuss our concerns and that we need to insist that court sizes are at least 9.5 x 5. Further discussion took place regarding the lights and it was agreed that Sue and Jack should also push MSAC to upgrade lights above the proposed 650 lux but that we would be willing to accept this lighting level if the court size could be adjusted.

Action item – Dennis to arrange a meeting between Sue, Jack, Phil and Kate.

## **8 NATIONAL VETS TEAM MANAGER/ASSISTANT MANAGER APPOINTMENTS**

The board appointed Averil Roberts to be the Team Manager. As for the assistant manager role, the board decided that Alex Morella and Bill Mitchell's applications were unsuccessful. Claire Montgomery expressed strong interest and emailed Dennis her application that night. It was suggested that Judith Wright might be another option. It was also suggested that the Vets Committee should wait until the team selection was finalised to see who could be available to do the role as some players who may not be selected might be interested in applying.

Action item – Dennis to advise Averil her appointment and advise Alex/Bill the board decision. Dennis to also advise the vets committee.

## **9 STATE DEVELOPMENT OFFICER ROLE**

Dennis advised the board that as per previous decision made by the Board in February this year, the recruitment of a state development officer, which would be funded under the Sport and Recreation Victoria program, should be considered again. (This process was held up by the MSAC negotiations). The board ratified their earlier decision on the basis that the position be advertised and that the terms and conditions of the role were the same as were in place for James Pountney (SDO). The board decided that the interview panel would be Dennis, Chrissy and Sue.

Action item – Dennis to create the PD and advertise.

## **10 AUTHORITY LIMITS WITHOUT BOARD APPROVAL**

After asking Dennis to leave the room, the board discussed and decided the maximum spending limit for Dennis to make decisions on without board approval. This was decided on a \$500 limit for expenses which are not part of normal operating expenses.

## **11 NATIONAL JUNIOR CHAMPS – TASMANIA**

Brett briefly spoke about the upcoming National Junior Champs with over 50 state juniors going and 14 officials to Tasmania.

## **12 VICTORIAN OPEN SENIOR CHAMPS 22 JULY/PRESIDENTS FORUM**

Dennis informed the board about the money spent on advertising and promoting the Victorian Open Senior Championships state wide and nationally. The extra expenditure involved purchasing a double

sided corflute frame which prominently advertises the championships in front of the table tennis hall. Dennis and Sue also reminded the board about the Presidents Forum to be held on the same day and the purpose of the forum which is to invite the affiliate's presidents and a delegate to think of ways in which TTV and clubs can increase participation through the SRV funding.

### **13 BOARD TRAINING – 27<sup>TH</sup> JULY**

Sue reminded the board about the upcoming board training on the 27<sup>th</sup> July which is 6-10pm.

### **14 OTHER BUSINESS**

14.1 Tournament Calendar for 2018 – This agenda item was postponed from previous month's meeting. The board all agreed that there are too many tournaments throughout each year. The board agreed that there should be 12 tournaments in 2018 including the National Championships. The board also decided that Dennis, Greg and Claire have the authority to decide on the calendar.

14.2 Keysborough and Braybrook Club Affiliation – The board decided to approve the Braybrook Club to be affiliated based on their application. Keysborough's application did not include their constitution and their incorporation document. The board decided that Keysborough would need to present these documents to TTV to be considered for approval.

Action item – Dennis to advise Keysborough the required paperwork and also advise Braybrook that their affiliation application has been approved.

#### **14.3 Belgin Bennett – State Selection**

Chrissy wanted the board to discuss and make a decision on Belgin's request to play for Victoria in the National Veterans Championships based on her meeting the criteria. The board decided that Belgin has met the criteria which was based on the previous year and that she should be considered for state team selection. The board also decided that the State Selection Panel should always pick the best available team to compete in every national Championships.

#### **14.4 Claire – car hire vs own car for National Senior Champs**

Claire (as the Team Manager) proposed that it may be a better idea for her to take her own car to Adelaide for financial and convenience purposes, and to be compensated for petrol instead of paying for her airfare. The board decided she could either hire a car or use her own, but to ensure all her personal car registrations and insurances.

14.5 Rob – length of pimples rule

Rob discussed that at a recent championship it came to his attention that there were players playing with illegal rubbers and that umpires/referees were not being strict in checking these rubbers. One example is pimple rubbers that exceed the legal length limit. The board agreed that umpires/referees need to be more aware of this and to ensure that players rubbers are thoroughly checked if the rubbers look unusual or possibly illegal. The board agreed that all umpires and referees need to follow the rules with full compliance and apply the necessary check if required and that they are equipped with the proper equipment to check rubbers.

Action item – Dennis to advise Ruth to inform all umpires and referees

**15 NEXT MEETING – 3 AUGUST, 2017**

The meeting concluded at 9.50pm.