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| Title: | Board of Management Meeting |
| | MINUTES |
| Meeting Location: | TTV Board Room |
| Meeting Time: | Thursday 3 August, 2017 6:00pm – 10.30pm |

1 INTRODUCTORY

1.1 Welcome and apologies

Present:

Greg Bristowe (GB)

Chrissy Jones (CJ)

Robert Katsipis (RK)

Sue West (SW)

Jean Pierce (JP)

Jeremy Gleeson (Sports Accounting) 1.0 hr

Claire Montgomery (CM)

Brett Sonnet (BS)

Edi Kocjancic (EK) 1.0 hr late

Apologies:

Jack Cyngler (JC)

In Attendance:

Dennis Makaling (DM) – CEO/minute taker

Jeremy Gleeson from Sports Accounting introduced to the board.

Jeremy invited to answer questions regarding financial reports and to present/explain the content from XERO.

Action item – Dennis to organise ‘read only’ access for board members for Xero. Dennis to advise Sports Accounting to provide a more detailed P & L statement and adjust description account headers.

1.2 CONFIRMATION OF AGENDA

1.3 Declaration of real, potential or perceived conflicts

None.

2 MINUTES OF PREVIOUS BOARD MEETING ON 6 JULY, 2017

Moved by Jean, Claire and Chrissy.

3 STATUS OF ACTIONS FROM PREVIOUS MEETING ON 6 JULY, 2017

| Serial | Minute Item | Action | Who | When | Status |
|--------|-----------------|---|-----|------------|-------------|
| 1 | BoM 06/07/17 | Create PD for State Development Role and advertise on TTV website and FB. | DM | July, 2017 | In progress |

Serial 1- Dennis unable to complete in July due to heavy schedule.

4 CEO OPERATIONS REPORT

Dennis provided membership numbers up to date. Rob asked for the membership to be categorised into each membership level by club. Dennis provided a financial report including the profit/loss made from the Vic Open Vets and Seniors. The Vets made a loss of about \$239 and the Seniors a loss of about \$1928. The board discussed and agreed that the 3 Vic Closed tournaments for 2018 are to be licensed out, as these tournaments continually produce a financial loss for TTV. A license fee of \$8.00 per player is to be invoiced to the host club for that tournament. A TOPS course was conducted on the 23 July by Patrick Wuertz and another one is scheduled to be conducted in Bairnsdale Club on 20 August. Sue and Dennis to visit Chinese Association of Victoria in Wantirna on 6 August for affiliation meeting. Dennis informed the board that he's been working with Steve Pallas regarding CEO mentoring and training.

5 RESOLUTIONS CIRCULATED

5.1 Claire Montgomery – has been voted by the board and appointed assistant manager for the National Veterans Championships 2017.

6 CORRESPONDENCE IN/OUT

6.1 Case De Bondt – Case sent an email for the board/tournament committee to re-consider scheduling Victorian veteran tournaments in 2018 on Sundays rather than Saturdays as he believes there are many players who cannot play due to Saturday commitments.

Action item – Dennis to advise Case that his request will be considered when doing the tournament scheduling for 2018.

6.2 Eleanor Goodsell – Andrew Goodsell (Eleanor's father) wrote to TTV requesting for Eleanor to be considered for selection in the 2018 Victorian junior state teams as she has been residing in Victoria and has qualified under the residency and state team criteria rule. Andrew also wanted to know if Eleanor's results in the Yarrawonga Junior tournament would give her state team points. The board approved both Andrew's requests.

Action item – Dennis to advise Andrew the board approval.

6.3 Activate Nagambie – Chris Anders sent an email informing TTV the operations and the nature of his business set up with Christine Schindler. He said it's an activities based business and not a table tennis club/association. Chris had discussions with Sue West and came to an agreement that even though the issue was a 'grey' area, it was better to affiliate from a table tennis growth perspective especially when the 'unaffiliated club' rule was enforced. However, Chris requested the board to consider a pro-rata affiliation fee as they were affiliating halfway through the year. The board has decided that there would be no pro-rata given to any new unaffiliated clubs that would affiliate halfway through the year.

Action item – Dennis to advise Chris the board's decision.

6.4 Sy Pham – Sy emailed TTV expressing his concern about non-rated players being allowed to play in tournaments in any division. He feels that many established players with a ranking are disadvantaged especially if they play a non-rated player who belongs in a much higher level who entered that division. Sy expressed some solutions to the problem.

Action item – deferred to the next meeting

7 MSAC UPDATE (JACK)

Negotiations are nearly complete and we are expecting the draft licence agreement soon.

8 STATE TEAM VETS APPEALS

There were appeals from 4 players

Action item – Dennis to advise the four players the outcomes of their appeals

9 PRESIDENTS FORUM – 22 JULY

Sue presented the final outcomes and strategies that TTV resulted from the forum conducted with the affiliates on 22 July. Sue stated that Dennis was to report on the progress of the objectives every month and to ensure that TTV commits to achieving the desired results. Dennis stated that he will complete a summary report of the presentations from the day including the decided outcomes and will send this to all affiliates and board members once completed. Sue also said that herself and Chrissy will do an affiliated/non-affiliated club road trip later on the year and Dennis will do a different region.

Action item – Dennis to write and email the summary report to affiliates and board members.

10 NATIONAL JUNIOR CHAMPS REPORT – BRETT SONNET

Brett presented the board with his manager's report including full results of the teams and individuals. Brett said it was quite successful with no major incidents and problems. Brett also complimented Alex in being the assistant manager and how the parents and players responded positively to him. Brett advised that this would be the last time he would be manager.

11 ALEX MORELLA – TIME IN LIEU NAT JUNIOR CHAMPS

There was discussion and resolution about Alex's work time spent as assistant manager at the Nat Junior Champs.

Action item – Dennis to talk to Alex and let the board know Alex's thoughts or ideas on the matter.

12 AFFILIATION APPROVAL – KEYSBOROUGH

The board voted in favour of affiliating Keysborough. Brett and Edi were asked to leave the room due to conflict of interests.

13 PROPOSED BY-LAW CHANGE – ROB

Rob proposed a by-law change to By-Law 10 'State Teams' where the State Selection Panel approves an exemption for a player to be excluded from meeting the number of tournaments due to illness/injury, then that player will not be allowed another exemption for a period of 3 years. This change was passed from 5 votes in favour.

14 HWATT TOURNAMENT REQUESTS 2018

Simon emailed TTV requesting if he can secure the dates for his Melbourne Open Tournament in 2018 for January 26-28th. He stated that he will take a maximum number of 115 entries per day. The board approved the dates with the provision that Simon does not limit the number of entries per day.

15 SSCT CASH HANDLING PROCESS

MSAC has advised all external hirers that they intend implementing a 'no cash handling' policy from the end of 2017 that that it will apply to all tenants. Brett expressed that it was against the law for a rule to be enforced, eg the swimming reception refusing to take cash from the public for entry fees. Also, even if TTV enforced the rule of 'online' payments for entry fees, TTV has been giving cash prizes on the day of their tournaments.

Action item – Dennis to meet with Phil/Kate and discuss.

16 NATIONAL VETS BENDIGO 2018

Chrissy gave an update regarding the National Vets Bendigo 2018 and advised the board that TTV has received so far \$7500 in sponsorship. Chrissy also said the committee has decided on the 'honey eater' as the official logo. Also, the Bendigo council could only provide a limited number of brochures for the Vets committee to take to Mandurah to promote the tournament. Sue advised that Dennis work with Chrissy and Steve Pallas as Steve advised that a Risk Management profile should be done with the championships. Also, it was questioned whether there was some type of insurance cover that covered TTV in case the basketball stadium burnt down, or if the championships could not be held there for any reason.

Action item – Dennis to work with Chrissy/Steve and enquire about insurance cover from basketball venue.

17 SALARY REVIEW – DENNIS

Dennis was asked to leave the room for the board to discuss. Sue requested the board to decide if a salary remuneration increase was approved based on the board's assessment of Dennis' performance over the last two years. There was a resolution after the meeting.

18 OTHER BUSINESS

18.1 State uniform – Greg advised that the state uniform by-laws haven't been adhered to, where a player from a President's team has been allowed to buy/wear the Victorian State uniforms in National Championships. The board advised that Averil should be aware of this rule and to enforce it when appropriate.

18.2 TTA – Brett Sonnet advice

18.3 Assistant manager for National Juniors 2018 – Brett left the decision for the board regarding the appointment of this person next year. Jean expressed that there was no reason why a parent, or a volunteer could do the job, as an alternative to a paid employee such as Alex which would avoid the time-in-lieu accrual process.

18.4 Claire reminded the board that there was \$100 payment towards running a tournament for tournament directors from 2017.



Action item – Dennis to check the minutes regarding this arrangement and if agreed Tournament directors should invoice TTV who will arrange to make the necessary payment.

19 NEXT MEETING – SEPTEMBER 7, 2017

The meeting concluded at 10.30pm.