

Minutes

Title:	Board of Management Meeting
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Meeting Location:	TTV Board Room
Meeting Time:	Thursday, 16 August 2018 6.13 pm

1. Introduction

1.1. Welcome and apologies

Present:

Jack Cyngler (JC)

Greg Bristowe (GB)

Paul Healey (PH)

Barak Mizrachi (BM)

Chrissy Jones (CJ)

Zoe Qian (ZQ)

Jean Pierce (JP)

Apologies:

Tim Legge (TL)

Minute taker:

Dennis Makaling (CEO)

1.2. Confirmation of agenda

1.3. Declaration of conflicts of interest

Appeals - Greg and Barak

2. Minutes of previous meeting 19 July

Moved by Paul

Second by Chrissy

3. Status of Actions from previous board meeting 19 July

Serial 1 – Jack stated that it may not be worth the time to meet with African community due to few parents turning up.

Action item – Jack requested Dennis to remind him of a future meeting.

Serial 5 – Jack signed the request clauses from MA Sports. Chrissy questioned Dennis about the excess stock that MA Sports was supposed to keep in Clayton. Dennis explained that this was the first order and MA Sports was given limited time to produce this.

Action item – Jack requested copy of contract from Dennis.

Serial 7 – Greg produced an extract from the 2014 AGM minutes regarding members' request to publish full minutes on TTV website of each board meeting. Jack suggested as of September that TTV publish only summary of minutes.

*Serial 12 – Dennis stated that he visited HSR two weeks ago without any notice.
(redacted)*

4. Membership proposal by James Maxwell (with Claire, Marie and Dennis)

James Maxwell gave a brief summary and answered questions regarding a new membership proposal. A membership committee was formed to review all membership benefits from 2019. The committee consists of Dennis, Tim and Zoe.

5. CEO Operations Report – Dennis

- Dennis provided finance report including a loss in July of \$82,859. This was due to several factors such as more grants were received in previous month, more registrations received, more coaching expenses in July due to more SRV programs implemented. Also, hotel was paid in advance for National Junior Champs, more equipment was ordered due to increase in SRV programs and the TTA quarterly membership invoice was paid. The current assets are \$337,803. There was \$44340 left to be spent on SRV funding for 2018.*
- Membership numbers up to 4000, 900 increase from same time in 2017.*

- *Promo videos for Aust Vets were put on website and FB with many comments and positive feedback.*
- *TOPS and Level 1 courses to be conducted in Geelong and MSAC next few months.*

6. Resolutions Circulated

6.1 HSR (redacted)

6.2 Amend selection of junior girls' teams by SSP.

Barak and Greg gave their reasons for selection. Barak suggested for future reference that players should indicate their team preference selection on the availability forms. The board also suggested that they speak to the SSP at the start of the year.

7. Correspondence in/out

7.1 – Redacted

The board discussed if this issue was closed.

7.2 – Feedback from Daisy O'Bryan – Vic Open Vets

Action item – Jack to respond to Daisy. Dennis to remind Jack.

7.3 – Sam Palmer (reason for not providing report)

8. Strategic Plan for 2019-2021 (including quote from VicSport vs Sports Community and funding opportunity)

Action item - Dennis to apply for the EOI regarding funding application up to \$30K for strategic plan through Vic Sport.

9. Expressions of interest – Assistant manager position for Nat Juniors and NPC recommendations by Dennis

The board approved for Tracy Gardner to be assistant manager.

(redacted)

Action item - Dennis to send future recommendations for other NPC positions remaining.

10. Expressions of interest – board director

Deferred until next meeting

11. Melbourne Vets License

Jack stated that every player needs to be registered even if they come in for a casual hit.

12. MSAC 21st birthday – 25th August

Action item – Dennis to send itinerary/program for the day to the board. This would include the state junior teams practice and Dave Powell/Henzell participating.

13. Metro Champs – Greg re: Anne Bellion

This issue was closed and no further discussion.

14. Review of selection

Covered earlier in agenda item 6.2

15. Premier league funding proposal

The board approved the proposal.

Moved by Greg.

Second by Barak.

16. National Sports Plan 2030

Dennis explained briefly that the plan involved increasing participation and physical activity for all Australians, and not just focussed on high performance.

17. Draft Risk Register

Paul & Barak created a draft risk register which outlines risk management strategies and awareness across three categories: Governance, Participation and High

Performance. Paul emphasised that this is only a draft and will need to be analysed later by the board.

18. Ratings Central

Jean and Chrissy explained that females playing against males in pennant competitions disadvantaged the females as not many females play against males, while males play mostly against males. The disadvantage is the females lose many ratings central points as a result, which in turn can affect tournament seedings. The board suggested that a sub-committee be formed after the Australian Veterans Champs to review the constitution regarding this.

19. Mornington Vets entry fees

(redacted)

20. Restructured agenda moving forward

Paul presented a restructured agenda created by Dennis that minimises operational items and separates the strategic items for future board meetings. Paul emphasised that this would be a work in progress and to be trialled from September which would hopefully shorten board meeting times and would ensure that the board focusses wholly on strategic directions.

21. National Vets Bendigo 2018 (including Significant Sports Grant - \$10k)

Chrissy presented a progress report including asking the board about free dinner dance ticket allocations and to whom they should be applied for.

22. Early tournaments/tournament calendar

Greg stated that TTV should hold a tournament (or tender out) on the 26 or 27th January 2019 and also for the 9th February due to short selection period for Seniors.

Action item – Dennis to get a quote from MSAC for these dates.

23. Other Business

23.1 – Vets appeals – *(Barak and Greg left the room). The board resolved that no appeals will be upheld from (redacted)*

23.2 – Xero accountability – *Chrissy questioned the privacy issues of having access to the Xero App and the possibility of fraud expense claims. Paul assured the board that only a handful of people has access to it and Dennis always approves the payments that go through.*

23.3 – Greg enquired from Dennis about Sue having the only authorised access for GoToMeetings.

Action item – Dennis to investigate with GoToMeetings how to remove Sue and change authorised users.

23.4 – Jack asked Paul about meeting with TTV staff regarding office protocols. Paul stated that this would be done in early September.

Other action items:

- *Dennis to publicise junior teams on Friday, 17th August.*
- *Dennis to publicise Vets teams awaiting from Greg's instructions.*
- *Dennis to personally email successful and unsuccessful NPC's re: appointments.*
- *Dennis to talk to Claire about getting help from Zoe regarding invoicing of teams and individual entry fees for Australian Vets as per Chrissy's request.*

Meeting concluded at 10.13pm.

Next meeting – 20 September, 2018