

MINUTES

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| Title: | Board of Management Meeting |
| | MINUTES |
| Meeting Location: | TTV Board Room |
| Meeting Time: | Thursday, 19 July 2018 6.21 pm start |

Present – Jack Cyngler (JC), Paul Healey (PH), Chrissy Jones (CJ), Greg Bristowe (GB), Jean Pierce (JP), Zoe Qian (ZQ), Barak Mizrachi (BM) and Tim Legge – 3 hrs (TL).

Minute taker – Dennis Makaling (DM)

1. Introduction

1.1. Welcome and apologies

No Apologies.

Tim Legge appointed into the board and welcomed (voted by board).

1.2. Confirmation of agenda

1.3. Declaration of conflicts of interest

None

2. Minutes of previous meeting 21 June

Moved by Chrissy, 2nd by Barak.

3. Status of Actions from previous board meeting 21 June

Dennis spoke about key issues including ongoing matter with (redacted).

Dennis advised of progress with MVTAA license.

Dennis spoke about the promotional video being created for Aus Vets Champs.

4. SDO report – Marie

Marie spoke about the latest programs she's initiated in the last month, including Islamic programs created for 5 suburbs. Marie also spoke about programs starting within the African community.

Action item – Marie to set up meeting with African community as per Jack's request.

5. CEO Operations Report – Dennis

Dennis reported on the latest membership figures as of 13 July (3544 members). The net profit for the month is \$40589.

The current budget left for SRV funding for 2018 is \$72K

Our new intern, James Maxwell from Holmesglen has started and has already done live footages of SRV programs.

Milly and Dave's country tour was a success with the clubs involved giving positive feedback and praise.

6. Resolutions Circulated

6.1 Motion passed - By-law 10.9

Minimum 3 tournaments for the next selection period only for the National Senior Champs scheduled for April 2019.

7. Correspondence in/out

7.1 – Geelong AGM (redacted)

7.2 – Fabian M – Geelong AGM
(redacted)

7.3 – Jennifer Mee – license fee for Vic Country 2019

Jennifer enquired from Dennis if license fee of \$8.00 per player applies, or current arrangement where TTV pays court hire to Bendigo, and keep the rest of entry fee profits. Deferred till next meeting.

7.4- Redacted

Action item – Jack to draft a letter to circulate to the board.

7.5 – Scott Houston – Terms of Reference.

No extra comments were supplied by the board.

7.6 – Mornington TTA – letter of ideas for TTV

Mornington wrote to TTV suggesting a number of ideas for improvement.

Action items – Dennis to write back to Mornington thanking them for the letter.

Tim and Zoe to explore as part of a sub-committee to work on an affiliation package and its benefits.

8. Change bank signatories from S West to P Healey

The board approved for the bank signatories to be Dennis and Paul.

9. Expressions of interest – manager positions (Nat Juniors/Vets)

The board unanimously voted for Peter Tretinik to be State Team Manager for the Australian Juniors Champs. Dennis recommended for Jenny Langridge to be asked for assistant manager. The board approved this.

Action item – Dennis to ask Jenny Langridge if she's interested in assistant manager role and to advise Peter Tretinik that he was successful as manager.

10. Expressions of interest – board director

Tim Legge has been appointed by the board for the duration of 2018 until December.

Action item – Jack requested a PD for the chair role to be sent to him.

11. Melbourne Vets License

Jack advised that there's still some information needed to obtain from underwriters.

Deferred until next meeting.

Action item – Dennis to contact insurance company for full details of policy – terms and conditions.

12. Alesia Sports Contract

Dennis has received this signed by both parties.

13. MA Sports Contract

Dennis has received this signed by both parties.

Action item – Jack to make final amendments that Dennis sent as per request of MA Sports.

14. Governance and Effectiveness Training for Boards

An email was circulated by Barak advising that this session was cancelled.

Chrissy proposed to go to an Australian Directors of Institute Lunch. Paul and Zoe also proposed to go. The board approved and funding from SRV to be used.

Action item – Dennis to arrange registration and payments.

15. TTA key outcomes – Jack considering summary of TTV monthly meetings

Jack proposed that a summary of the board meeting minutes per month should be sufficient for the TTV website. Greg stated that he believed there was a request at an AGM that full minutes to be posted on website by affiliates.

Action item – Dennis to check resolution about this issue.

16. Review of selection – National Champs (inc Facebook comments)

The board has agreed for a sub-committee to be set-up to review present rules for future team selections, including proposals from Barak and Dennis.

17. Werribee Vic Closed Vets 2018

Dennis advised the board that a new president, Richard Lily rang to say Werribee will pay the license fee owing immediately and memberships will be inputted into database.

18. Vic Open Vets 2018

Jean spoke about the forecasted loss to be incurred after the tournament. Jack enquired if the basketball show courts were available and Dennis advised that

they are all being used in weekends. Jack thought that MSAC/Phil Meggs promised to reserve the show courts for TTV tournaments.

Action item – Dennis to arrange meeting between Phil/ Jack and Jean on a Wednesday

19. Dennis – Vicsport CEO forum

Dennis proposed to go to a CEO forum run by Vic Sport in Shepparton for two days. The board resolved that Dennis should go, and he should provide a brief report on the learnings from the forum.

20. Change Our Game – Workforce Development Grant

Dennis advised that TTV will receive a grant for the above program of \$16300. Dennis advised that a TOPS course run by Jenny Langridge will be organised for September 16. Dennis also advised that Kerri Tepper and Melissa Tapper will be key speakers on the day. The TOPS course will be aimed at accrediting more female coaches for table tennis.

21. Sports Community – Come and Try Day budget sign off and Strategic Plan quote 2019-2021

Dennis recommended that TTV continue with the services proposed by Sports Community in organising the Come and Try Day for 2019. Dennis also advised that TTV will need to create a new strategic plan for 2019-2021 and Sports Community also gave a quote for this. Dennis advised that he has a meeting to get a quote from Vic Sport also for a new strategic plan. The board approved the expenditure required for the Come and Try Day which will be SRV funded. Also, the board has requested for Tim Legge to be part of the sub-committee for the project. Tim suggested a strategy to focus on the Chinese and Indian community.

Action item – Dennis to get a quote and present to the board next meeting. Also, a strategic plan working group to be set up for next board meeting.

22. Premier league funding

Dennis presented a proposal to the board for approval to increase the participation numbers for the next Premier League season. Dennis explained that

there is sufficient funding left for 2018 which should be enough to cover the proposal. The board requested a soft copy to be sent out to everyone for an out-of-sessions approval.

Action item – Dennis to send out soft copy to the board.

23. Holmesglen internship- Agreement signed and James Maxwell start/finish date

Dennis spoke about James Maxwell and the tasks he's done so far with TTV.

Dennis also explained that TTV would only have James' services for 110 hours, as opposed to the original plan of 220 hours due to other clubs acquiring him as a paid intern.

24. Presidents Forum – progress report

Dennis presented the progress report with the only changes being the Islamic programs being conducted already through Victoria.

25. Significant Sports Grant – EOI form from sub-committee

Dennis advised that he is still waiting for the Vic Country/Metro committee to send him the EOI form for 2020-2022.

Action item – Once received, Dennis to send to the board.

26. Swish Affiliation

Dennis advised that he's still waiting for Swish to affiliate.

27. HSR – present position (redacted)

28. Metro Champs-Greg/Chrissy

Chrissy spoke about the recent Metro Champs where a player was entered into an event that she wasn't supposed to be allowed to.

Action item – Greg to investigate

29. Ratings Central

Barak to lead a sub-committee. Deferred to next meeting.

30. One entry per event – Barak

Barak advised that new National Champs entry fee policy as one fee seems unfair as some people don't play many events. The board resolved that this is a TTA issue.

31. Streamlined office procedures

Jack advised that Paul will be working with TTV staff regarding streamlining office procedures.

32. National Vets Bendigo 2018

Chrissy advised that she received a current entries list of the number of players participating which was 417 without WA. Chrissy also expressed her concerns about the lighting and the lux levels that she received for the courts. The board suggested that Dennis investigate. Dennis advised that he was going to Bendigo one day to shoot some video footage for promotional purposes.

Action item – Dennis to investigate lighting with Bendigo.

33. High Performance Program

Jack stated that he noticed the team cultural differences between the states that competed in the National Championships and Victoria, specifically with the support by Qld players to each other. Jack suggested TTV focus on a HP program and to possibly recruit a State Head Coach to develop a better culture for Victoria.

Action item – The board to make suggestions for this proposal.

34. Other Business

34.1 – Vets List

Chrissy stated that some players (about 24) still haven't paid their \$100 availability fee. The board resolved that any player that had not paid their \$100 by 5pm Monday will not be available for selection.

34.2 – TTA Loan

Scott emailed the board requesting if the loan can be extended until December 2018. The board approved this request.

Action item – Dennis to send Jack a letter for approval advising Scott that TTV is willing to offer the loan of \$50K if TTA requests it prior to 31 Dec 2018.

The meeting concluded at 10.00pm

Next meeting – 16 August, 2018