

Title:	Board of Management Meeting
	MINUTES
Meeting Location:	Jack's office in Balaclava Rd, Caulfield North
Meeting Time:	Thursday 8 March, 2018 6:30pm – 10.15pm

1 INTRODUCTORY

1.1 Welcome and apologies

Present:

Greg Bristowe (GB)
Chrissy Jones (CJ)
Robert Katsipis (RK)
Eddie Kocjancic (EK)- 1 hr late

Sue West (SW)
Jack Cyngler (JC)
Paul Healey (PH)

Apologies:

Jean Pierce (JP)

In Attendance:

Dennis Makaling (DM) – CEO/minute taker

Sue welcomed Paul for his first board meeting. Sue also thanked Jean (absent) and Rob for their time and contribution to the board.

1.2 CONFIRMATION OF AGENDA

1.3 Declaration of real, potential or perceived conflicts

None.

2 MINUTES OF PREVIOUS MEETING FROM 1 FEB

Moved by Greg and Jack

3 STATUS OF ACTIONS FROM PREVIOUS BOARD MEETING 1 FEB

SERIAL	Minute Item	Action	Who	When	Status
1	BoM 1/02/18	Advise Simon change of arrangements if Wednesday night pennant numbers does not improve	DM	February, 2018	Complete

2	BoM 1/02/18	Dennis to change the By-Law on TTV website as soon as Jack sends the amended version. Dennis to send Chamara a provisional letter approved by Jack.	DM	February, 2018	Complete
3	BoM 1/02/18	Dennis to advise Melbourne Vets that the vets committee will be conducting 2018 Vic Open Vets tournament with TTV tournament director. MVTTA to get preferential vote to run event in 2019	DM	February, 2017	Complete
4	BoM 1/02/18	Get quotes for double screen PC's and printer for Bev and Brian	CM	November, 2017	Complete
5	BoM 1/02/18	Send athlete agreement to Jack for amendment re: \$100 deposit for availability in state team	DM/CM	February, 2018	Complete
6	BoM 1/02/18	Email Agni and Barak re: joining one of the TTV committees	DM	February, 2018	Complete
7	BoM 1/02/2018	Dennis to send new calendar of board meetings to directors to change future meeting dates for 2018	DM	February, 2018	Incomplete
8	BoM 1/2/2018	Redacted - HSR	DM	February, 2018	List complete. Visit incomplete.

Serial 1-6 Complete

Serial 7- Dennis to present proposed board dates in March 8 board meeting

Serial 8 – Redacted

4 CEO OPERATIONS REPORT

Dennis presented the membership numbers, financial reports, the previous month and upcoming events for the rest of the month. Dennis presented the new format of the board reporting as suggested and created by Sports Community. Paul suggested to number the pages at the bottom of the report for easier navigation.

5 RESOLUTIONS CIRCULATED (REFER AGENDA 7)

6 CORRESPONDENCE IN/OUT

6.1 Simon – HWATT’s reply regarding Wed night pennant – Simon wrote back to TTV on 13 Feb explaining that he will make improvements regarding participation and attendance for winter season. On 8 March, he emailed TTV deciding that HWATT will not be conducting the Wednesday night pennant anymore after the summer season. The board resolved that TTV will be managing the Wednesday night pennant for the autumn/winter season. The board also agreed that Jack, Claire Montgomery and Warren Seaman can form a sub-pennant committee to manage this.

6.2 Portland TT increase in fees – Portland emailed Dennis advising that the new membership fees for 2018 are likely to be sustainable for their club and would mean that the club would possibly make a loss. Portland requested if their pennant players register as a social for 2018. Dennis (with the approval of Sue) offered Ben Taylor to do two promotional nights before their pennant season started to attract more players into their pennant. Portland was happy for TTV to do this.

6.3 Mark Taylor – Mark emailed TTV advising that the constitution (paragraph 25.2) regarding ‘Elections of Elected Directors’ is incorrect. The board resolved that Mark is correct and the constitution will be reviewed after the AGM.

Action item – Dennis to write to Mark about the board’s decision.

6.4 Arlene Wagner – Arlene emailed Dennis and TTV regarding issues about the minimum tournaments eligible for selection (the best 9 results counted) and the \$100 deposit required for state team nomination. The board resolved that in December, by-law 11 regarding best 9 tournaments was changed to the best 5 tournaments. According to the constitution, TTV can change the by-laws as it sees fit. The board also resolved that the \$100 deposit will remain and be enforced.

Action item – Dennis to advise Arlene.

6.5 Deniz Korematsu – Deniz wrote to Dennis giving feedback about the \$100 and other team selection issues. Also, another issue was a request to consider playing the semis and finals up to best of 7 for the 30’s, 40’s and 50’s age events. The board agreed that the main reason for the best of 5 rather than best of 7 was time issues.

Action item – Dennis to write back to Deniz

6.6 HSR – Redacted

Action item - Redacted

7 RESOLUTIONS CIRCULATED

7.1 Ratification of the State Disciplinary Panel 2018 – On 19 February, the board voted and resolved out of sessions that Jack Cyngler, John Scott, George John, Daisy O'Bryan and Dirk Holwerda would form the SDP.

8 PRESIDENTS FORUM

Sue gave a feedback from the forum held on Feb 25 that affiliates were generally happy and communication with TTV has improved. TTV also received a letter from Graeme Beardwood (Drysedale Keenagers TT) stating his opinion about the strategies in place by TTV and promotional activities for the major events in 2018. Sue also spoke about Dennis and her visit to Ballarat TT regarding the issues that happened in 2017, and Ballarat was happy that TTV made the effort to discuss and visit. The board agreed that Ballarat will be given a major preference for future application of events, provided that their venue addressed the TTA regulations.

9 MELBOURNE VETS LICENSE

Jack created a license for Melb Vets and this was sent to MSAC for approval (as per one of the conditions on the license agreement between TTV and MSAC). Jack also requested a COI for MVTTA and TTV.

Action item – Dennis to send Jack a COI for MVTTA and TTV.

10 SPONSORSHIP PROPOSAL – JEFF MARSHALL

Jeff Marshall, who works for 'Hemisphere Technologies' and is a social TT player at MSAC approached Dennis for a sponsorship partnership with TTV. This involved giving TTV a free 6 month license of software protection for 4500 registered members. In return, there were conditions that TTV must provide such as exposing the company's signage, logo, etc. The board agreed that TTV would not get any benefits in the long run, and resolved that TTV will not enter into any partnership agreement with Jeff.

Action item – Dennis to advise Jeff

11 METRO/COUNTRY CHAMPS COMMITTEES – EOI FOR 2019-2021

Dennis and Sue attended the country committee's meeting on 4 Feb and gave a feedback to the board regarding issues that came up from the meeting. One of the issues were the future venue/host for the next three years. Sue advised the country committee that changes will be made, including a license fee to be incorporated, and expressions of interest going to all clubs who would want to host the two competitions. The board agreed that this will be the process going forward. The board agreed that an EOI should be sent out for a sub-committee that would make recommendations to the TTV board, and an EOI for the affiliates to host both competitions.

Action item – Dennis to arrange all the EOIs

12 AWARDS (VIC MALE/FEMALE PLAYER OF THE YEAR)

Redacted.

13 PRESIDENTS FORUM – PROGRESS REPORT

This was briefly discussed as part of CEO report, including the agreement between Ron Barassi and TTV.

14 STATE DISCIPLINARY PANEL 2018 (INC INCIDENT AT NAT VETS 2017)

Refer to agenda item 7 regarding ratification. Jack advised that a hearing was set for March 15.

15 APPAREL DECISION

Dennis presented the financial benefits between S-Trend and MA Sports. Dennis confirmed that MA Sports agreed to keep emergency stock in Clayton which is readily accessible at their own expense, and also charge the cost price based on the prices sent to Dennis. After calculating the cost price applicable to TTV, and TTV charging the same prices to state team players over the last couple of years, TTV stands to make about \$9000 a year profit based on historical sales numbers. The board voted except Chrissy for MA Sports to be the new supplier of TTV for 2018-2020. The board advised Dennis to check with Sports Accounting the best way to invoice these items in XERO.

Action item – Dennis to advise MA Sports and S-Trend.

16 SIGN OFF 2017 FINAL ACCOUNTS

The board checked and discussed the final accounts. Paul suggested a couple more changes which Sue noted down. Sue will send to Dennis for auditors to fix for final copy.

Action item – Once Dennis receives the final amended copy from auditor, the final copy will be inserted into the annual report to be presented at the AGM.

17 REVIEW OF SELECTION, ORGANISATION AND PROCESSES (NAT CHAMPS)

Greg advised that the State Team and Tournament Review committee are still waiting from Vivienne Halocha regarding this.

18 REVIEW OF BY-LAWS

Greg advised that he's still working on it.

19 NOMINATIONS FOR BOARD POSITIONS AND AGM

There are 5 nominations for two positions at the AGM. The board agreed that they will wait after the AGM to advertise Claire's vacant position.

20 MARKETING EVENTS NOW AND 2018

Sue and Dennis met Dave Ross from digital marketing. Sue advised the board that TTV has spent \$1000 to quickly advertise the China vs Aus match for two weeks and the Aust vs India test match as well. Sue also advised she has been referred by Steve Pallas to a marketing person who may be able to oversee a full marketing package for TTV for the coming year. Sue will report back to the board when she knows more from this person.

21 NATIONAL VETS BENDIGO 2018

Chrissy updated the board including issues such as finding a printing provider for the programs and the proposed visit to the venue on March 23. Chrissy also asked Dennis to follow up on Regional events fund grant application.

Action item – Dennis to follow up.

22 EOI'S RECEIVED FOR COMMITTEES/MANAGER POSITIONS

Dennis advised the following:

That Claire expressed interest in being a manager – The board resolved that Claire has to use her own annual leave if she was given the role.

Received EOI from Gautam – Chrissy advised that Dennis meets him

Vets Committee – Jean, Avanti Sinha and one more person needed

No other EOI's received

Action item – Dennis to advertise for manager position again (for Senior Champs for now). Dennis to advise Claire board's decision.

23 FUTURE BOARD MEETINGS

Dennis presented the rest of the 2018 calendar for board meetings for approval. The board agreed that the newly elected board directors should be involved with this decision.

Action item – To be decided after the AGM, next board meeting

24 OTHER BUSINESS

24.1 Dennis advised that the minutes must reflect the board voting on changing the signatories for the Westpac accounts. The board resolved that Alex Morella and Brett Sonnet must be taken off as signatories on the accounts immediately and for Sue west and Claire Montgomery to be added.

24.2 Marie offered full time role – The board voted that Marie will be offered full time hours effective immediately.

Action item – Dennis to advise Marie.

24.3 Bendigo TT spoke to Greg asking about what processes should be applied for unranked/unknown players entering in a tournament for the first time and what events they can enter. There was a discussion about the matter and the board did not see a reason to amend any wording or to re-examine the process.

24.4 State Selection Panel (Rob, Edie and Greg left the room) – The rest of the board decided that the decision to select the applications for this panel will be deferred to the next meeting to involve the new directors.

Next Meeting – 19 April 2018

The meeting concluded at 10.15pm.