

Title:	Board of Management Meeting
	MINUTES
Meeting Location:	TTV Board Room
Meeting Time:	Thursday 28 September, 2017 <u>(to replace October 5 meeting)</u> 6:00pm – 9.30pm

1 INTRODUCTORY

1.1 Welcome and apologies

Present:

Greg Bristowe (GB)
Chrissy Jones (CJ)
Robert Katsipis (RK)

Sue West (SW)
Jack Cyngler (JC) 1.5 hrs late
Jean Pierce (JP)

Apologies:

Edi Kocjancic (EK)
Claire Montgomery (CM)

In Attendance:

Dennis Makaling (DM) – CEO/minute taker

1.2 CONFIRMATION OF AGENDA

1.3 Declaration of real, potential or perceived conflicts

None.

2 MINUTES OF PREVIOUS BOARD MEETING ON 3 AUGUST, 2017

Moved by Greg and Chrissy.

3 STEVE PALLAS – PRESENTATION OF PROJECT MANAGER PROPOSAL

Steve from Sports Community presented his proposal to help TTV achieve its strategic plan objectives.

The project involves increasing participation through various programs and a review of the membership structure. The agreement involves Steve to work from TTV office for one day a week and potentially 2 days a week until Christmas. The board approved Steve's approval to start immediately.

4 STATUS OF ACTIONS FROM PREVIOUS MEETING ON 28 SEPTEMBER, 2017

Serial	Minute Item	Action	Who	When	Status
1	BoM 07/09/17	Advertise for MPIO position (Member Protection Information Officer)	DM	September, 2017	In progress
2	BoM 07/09/2017	Bring the matter to SSP members for further discussion	GB	September, 2017	In progress
3	BoM 07/09/2017	SSP to look at earlier dates for the Vic Open Vets 2018	DM/GB/CM	September, 2017	In progress

Serial 1- Dennis currently working on it.

Serial 2 – This was discussed by SSP, with 4-1 in favour of awarding exemption points on 30 September.

In Favour - Greg, Sam, Claire & Edi

Against - Robert

Serial 3 – Dennis to arrange a tournament calendar scheduling day with Greg and Claire soon.

5 CEO OPERATIONS REPORT

Dennis provided membership numbers up to date (3572). **Main points** from the report included:

Dennis and Alex sending out the sponsorship packages to about 35 companies to acquire sponsorship for the 2018 National Vets.

Dennis chasing up un-registered members from all affiliated clubs.

CDTTA and Phoenix Park have started a FOPP program with Dennis approving the costs and logistics.

Arranged SDO's tools and documents for start date of employment

Arranged regional club site visit for Oct 16-19

Met and received proposal for digital marketing provider to provide service for TTV

Liaised with Adam Drinkwell and Rehab centre in Kew to start a AAA program

6 RESOLUTIONS CIRCULATED

None

7 CORRESPONDENCE IN/OUT

Application for National Seniors 2018 (Ballarat and Mornington)

Mornington TTA was granted the rights to host the above championships

Action item – Dennis to write to Mornington congratulating them for winning the bid.

8 APPOINTMENT OF NEW STATE DEVELOPMENT OFFICER – MARCUS CROCITTI

TTV welcomes Marcus Crocitti who's been appointed the new SDO for TTV. Marcus brings in a wealth of knowledge in membership generation and participation programs from AFL.

9 LICENCE FEES

The board decided that a standard table hire for TTV's affiliated clubs that run the TTV pennant competition will be charged at \$11 per hour. Strict condition to apply regarding affiliation fees being paid on time and every pennant player to be registered (eg, Lakeside, HWATT and Melb Vets). Other individual coaches such as Brian Berry can be charged 25% off the commercial rate.

Action item – Dennis to write to Brian Berry

10 PRESIDENTS FORUM - UPDATE

Outcome 1 – Approaching a high profile personality to be TTV's patron – nothing yet.

After Commonwealth Games selection, our state players selected from the team will be asked to do promotional clinics and public appearances.

Outcome 2 – Develop a state wide TOPS coaching program – Waiting on Patrick to do 1 more TOPS and Level 1 course by end of 2017.

Outcome 3 – Develop a 'Come and Try' day – Working with Steve Pallas to project manage this event.

Outcome 4 – Develop a suite of materials used by our affiliates in different languages to increase participation in multicultural groups – The SDO was going to start working on this and making contacts with Molina Asthana and other stakeholders.

Outcome 5 – Online forum to be set up where TTV affiliates can bounce off ideas with each other- Claire has created a platform already where registered members can sign on and start conversing. It's only been a testing stage for now to see if it works.

11 FINANCIALS

The P & L report was presented to show YTD figures comparing the period this time last year. As agreed, membership revenue is still down compared to 2016 as Ballarat and Dandenong's registrations has not been received yet. Also, the amount for the 'Printing' has increased significantly from \$995 last year to \$7500 this year. Dennis established that this was due to coaching manuals being printed by World Wide Printing this year for TTV rather than TTA printing for TTV. The board asked for this to be moved to Coaching expenses, rather than Printing.

Action item – Dennis to get Alex to move these expenses from Printing to Coaching.

12 MSAC UPDATE

Jack update the board with the latest negotiations.

The board wondered if TTV can put some signage up downstairs to highlight TTV

Dennis advised the board that MSAC needs to know which of the 3 types of lighting they should go with.

Rob expressed that MSAC should give TTV some advice based on a lighting expert's opinion on what type should be implemented. A lighting plan was also requested.

Also, the TTV board congratulates Jack for an excellent job in negotiating the new contract with MSAC.

Action item – Dennis to ask MSAC about lighting plan and a lighting expert to give advice.

Dennis to get a quote from World-Wide Printing on signage.

13 TTA DRAFT CALENDAR 2018

Phil Males sent Dennis a draft of the TTA calendar for 2018.

Dennis, Greg and Claire to work on TTV calendar soon based around the TTA calendar.

14 NATIONAL VETS BENDIGO 2018

Chrissy updated the board with the latest on sponsorship numbers and replies.

Dennis advised that he sent an email to Power AV regarding quote.

Dennis advised that he sent an email to Michael Brown asking for advice about the agreement with MSLT

Action item – Dennis to follow up the quote from Power AV and Michael Brown

15 DENNIS SITE VISIT – BAIRNSDALE, LAKES ENTRANCE, LEONGATHA, TRARALGON AND WONTHAGGI

Dennis has arranged the visits to the above clubs between Oct 16-19.

16 OTHER BUSINESS

16.1 Adam Drinkwell – Resignation

Adam resigned as TTA's National Development Coordinator.

16.2 S-Trend uniforms

The board was wondering if TTV had a contract with S-Trend to establish if Rob can be an alternative supplier of state team uniforms.

Action item – Dennis to check if any contract existed.

16.3 End of year board Christmas party

The board agreed that an end of the year Christmas party should be arranged.

Rob suggested Mesh at Crown for dinner.

The desired date would be Sunday night, 3 December.

Action item – Dennis to investigate and book

17 NEXT MEETING – 9 NOVEMBER, 2017

The meeting concluded at 9.30pm